

# Michel Tiger

(225) 555-1234 – mtiger@lsu.edu

## EDUCATION

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Louisiana State University (LSU), Baton Rouge, LA

May 20XX

*Bachelor of Science, Electrical Engineering*

## EXPERIENCE

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Career Peer – College of Engineering

August 20XX – Present

*LSU Olinde Career Center, Baton Rouge, LA*

- Present to classes of up to 125 students on upcoming career activities
- Educate students in a 1-on-1 environment on how to improve and streamline their resume
- Research important concepts in Computer Science to create self-guided learning pathways
- Coach students on career fair preparation and methods to confidently approach recruiters

Chief Editor

January 20XX – May 20XX

*Yearbook Staff, St. Rose, LA*

- Strategically evaluated materials submitted to determine placement and flow in yearbook
- Consulted with the adviser regarding changes in the contents design, organization, or theme
- Edited and proofread materials to detect and correct errors in spelling, punctuation, and syntax
- Helped adviser train staff on how to use online program and assign staff members to roles that best suit skill sets
- Led monthly meetings with 11 staff members and adviser to share updates and determine progress
- Oversaw content, development, and completion of yearbook

Server

March 20XX – July 20XX

*Jakku Barrel, New Orleans, LA*

- Communicated with over 35 customers per night about orders and ensured quality service
- Sterilized dishes, utensils, equipment, and other restaurant facilities according to safety specifications

## SKILLS

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Microsoft Excel, Spanish (conversational)

## COMMUNITY INVOLVEMENT

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East Baton Rouge Parish Park System: Volunteer Soccer Coach

Red Cross

Disaster Relief Volunteer

Habitat for Humanity